



LEEDS
CITY COUNCIL

Morley Town Centre Management Board

Friday 29th October 2010
 MBI Office
 Morley Town Hall

Cllr Robert Finnigan (Chair)	Leeds City Council
Cllr Terry Grayshon	Leeds City Council
Cllr Steve Jones	Morley Town Council
Keith Robinson	Morley Chamber of Trade
Bob Thaxter	Morley Chamber of Trade
Robert Tempest	Morley Chamber of Trade
Tom O'Donovan	Area Management
Sharon Gard	Morley Leisure Centre
Matthew Freize	Morley Leisure Centre

1.0 Welcome & Introductions

- Cllr Finnigan welcomed everyone to the meeting

2.0 Apologies

- There were no apologies

3.0 Minutes of the 8th October meeting

- Minutes agreed as a correct record

4.0 Matters Arising

- Councillor Grayshon gave an update on his meeting with 'Welcome Yorkshire'. Among the areas covered were USA links, Olympics, Literature Festival & Rhubarb Festival. A deliciously Yorkshire event was suggested.
- No further progress on the Empty Shops Fund.
- It was confirmed that the Pedestrian Trail was nearing complete including the War Memorial spotlight. Check timer.
- It was reported that Morley Bottoms Project Team had ceased to meet. The project now being an affordable homes scheme with its own project team.
- Next meeting with White Rose management is Friday 3rd December at 2.00pm.

5.0 Morley Leisure Centre

- Councillor Finnigan welcomed Sharon Gard & Matthew Friez and invited them to address the meeting. **All**
- Sharon introduced the item stating that the centre was meeting all targets and provided a great focus for Morley.

- Sharon was keen to see the operation reach out not just to Morley but, to the wider area.
- Matthew confirmed that contact would be established with Paul Smith at White Rose.
- Initiatives would be explored with them as well as hosting events in the Park adjacent.
- Matthew went on to highlight a number of initiatives that he would be pursuing, including boot camp.
- Contact Bash Uppal regarding GPs & PCT
- Link to PNW

6.0 Chamber Programme / Business Plan

- A further draft programme of events was tabled and talked to by Chamber representatives. **Chamber**
- It was agreed that a copy would be sent electronically to Tom O'Donovan.
- It was noted that the overheads item was a generic term for various ancillary costs incurred by the Chamber in organising these activities.
- Chamber Accounts to be presented annually to MTCMB for information.
- Payments from Athas/Sky et al should go to Town Council for accounting purposes.
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- Town Awards - cost for Alexandra Hall for Town Awards to be built in.
- A single leaflet publicising all Morley events be produced.
- Insurance cover for events should be considered as part of the business plan.
- It was agreed that an allocation of £7,000 be made to the Chamber to support the events listed.

7.0 Finance

- Tom O'Donovan updated the meeting with regard to the transfer of Area Committee Wellbeing Funding to the Town Council for the purposes of Town Centre work. **All**
- A commissioning form had been provided to the Town Council Clerk for consideration and signature. The document detailed the following.
- Morley Town Council to be accountable for the Area Committee Revenue Well being Funding paid to them, to fund work identified and agreed by Morley Town Centre Management Board to support activities in Morley Town Centre. These activities are to meet one or more of the following outcomes/objectives:
 - Support skills development within Morley Business community
 - Support initiatives that will increase the footfall within Morley town centre
 - Support initiatives that improve the physical appearance of Morley Town Centre
 - Support the work of the Chamber

- Support the work of the Town Centre Partnership
- Promotes Morley as a place to live, work and visit.
- Detailed reporting will be required from Morley Town Council outlining:
 - Breakdown of how funding has been spent.
 - Details of projects supported and outcomes.
- One payment in arrears to Morley Town Council on receipt of an invoice.

8.0 Any Other Business

- Chamber reps reported that the Cricket Club was considering staging a festival market.

9.0 Date & time of next meeting

Friday 26th November at 2.00pm - MBI Office, Morley Town Hall

All